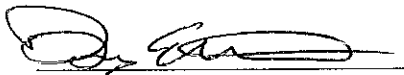


**Amendment to Employee Manual  
By the Board of Selectmen  
Regarding Notary Public Functions by Municipal Employees**

Pursuant to the Motion made at The Board of Selectman's meeting on January 9, 2013, the Board hereby amends the Employee Manual for Town of Farmingdale as follows:

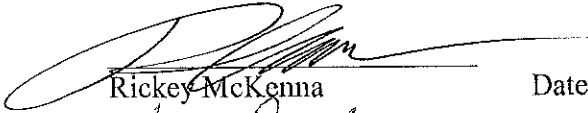
Any town employee who is also a Notary Public authorized pursuant to Title 4 MRSA, Section 951 *et seq.* may perform the duties of a Notary Public during normal business hours if the notarial acts involve witnessing signatures for Farmingdale residents or are directly related to the conduct of municipal business. Any other notarial acts may not occur during the employee's hours of regular employment.

By order of the Selectmen of the Town of Farmingdale:



Doug Ebert, Chair

Date: 1/9/13



Rickey McKenna

Date: 1/9/13



David Siros

Date: 1/9/13