

Town of Farmingdale

F.R.A.C. Meeting Minutes

May 19, 2016

The Farmingdale Road Advisory Committee (F.R.A.C.) met on Thursday May 19, 2016 following the Farmingdale Sewer Committee meeting at the Farmingdale Town Office.

Members Present: Ben Sanborn (Chair), JoAnn Choate, and Lisa McDaniels,

Others Present: Tony Barry, Ben Barry, Wayne Kilgore and Jim Grant (Liaison).

Ben called the meeting to order at the close of the Sewer Committee Meeting at 8:10pm.

✚ Lisa moved to approve the minutes of 4/28/2016 as presented.

✚ JoAnn 2nd the motion

✚ Vote 3-0-0

Discussion: Jim updated the committee on the bids for the Sweeping Contract. All bids were refused by the Selectboard. The Selectboard would like to see some of the following changed in this contract before putting this back out to bid. Jim explained that the Selectboard was very concerned with a May 15th completion date. Jim explained that the Selectboard voiced a June 1st date for completion. JoAnn felt that the May date was more so that the streets would be done before Memorial Day. Ben agreed that this was part of the reason for picking this date. Ben also said that the date of May 15th was also picked because if it snowed and the contractor requested more time than the town could give more time. If we start that window to late then the contractor says we are running late due to several days of rain and it will be a couple more weeks we would be then pushing up against the end of the year and interfering with other projects that may be ongoing.

1. Remove the handwork from the shoulders and residents can sweep their own lawns to the street and the sweeper can pick up when coming through to sweep the street.
2. There should be a pre bid meeting.
3. Add to the contract a schedule of when the pre sweep will take place and when the final sweep will take place.

Conclusion or Action to be taken: The Sewer Committee will be re-writing the sweeping contract to incorporate the changes requested by the Selectboard. Ben asked what time frame should be used to notify residents of a schedule? It was decided that the contractor would need to notify the town at least two week's prior to sweeping so that residents have time to clean their lawns. This would also be posted on the Town of Farmingdale web site.

Discussion: This is usually a separate article in the Town Warrant and there would not be time to re-write the contract and get back out to bid before the deadline. The committee decided that the sweeping contract would now be a part of the Highway budget and the budget was adjusted for this change. There will also be a designated amount in the budget for a consultant for the public works department..

Discussion: Lisa McDaniels asked what determines what has to be a warrant item.

Conclusion or Action to be taken: Jim Grant explained to Lisa how the warrant is put together and what determines some of the articles. Some article items are asking the towns people to raise a certain amount of money and some articles are giving the Selectboard permission to act on certain items.

Discussion: There is culvert on the Ryder Road that is in need of repair ASAP. Jim explained that this culvert is collapsing. This by 42 Ryder road and was on the list to be done this year. Ben asked if this was big enough to require an RFP. Jim said yes that this one would require an RFP.

Conclusion or Action to be taken: Ben asked if Jim could write up the specification of what is needed. Jim said that he would go out and get the measurements and any other information that is needed for this repair. After Jim gives the information to the FRAC this will be put out to bid.

✚ JoAnn made a motion to adjourn

✚ Megan 2nd the motion

✚ Vote 3-0-0

Minutes Approved:

Date

Ben Sanborn, Chair

JoAnn Choate

Megan Hopkin

Lisa McDaniels

Submitted by: _____

Natalie Jackson