

General Information

Autos and Trucks

A payment of an excise tax is required on all vehicles in the town of residence before registration. **(We are unable to quote excise tax figures over the telephone because we need to see the appropriate paperwork to determine the correct excise tax.)**

Motor Vehicle Registrations

New Registrations **Please note we do not process new auto registrations after 4:30pm Mon-Thurs. and 12:00 on Fridays

The new owner(s) of the vehicle will need to bring the following to the Town Office:

Maine Dealer Sale

Bill of Sale.

Application for title for vehicles with a model year of 1995 and newer.

- Proof of insurance for the vehicle being registered.
 - Proof Sales Tax has been paid.
 - Window Sticker for vehicles never previously sold.
 - Mileage.
 - New Motor vehicle registration transactions will not be processed after 4:30pm Mon.-Thurs. and 12:00 on Fridays due to the paperwork involved, please plan accordingly.
- Thank-You

Private Sale

- Complete Bill of Sale
- Title signed by buyer(s) and seller(s) for vehicles with a model year of 1995 and newer.
- Release of Lien (if applicable)
- Proof of Insurance for vehicle being registered

Re-registrations

Motor vehicles renewals may be done at the Town Office or on-line at **Rapid Renewal**. Please have proof of insurance and mileage for the vehicle.

Reminders

SR22 Insurance Filers: Inform us of your status **before** we begin your registration. We will only be able to collect your excise tax and you will need to go to the Bureau of Motor Vehicles to complete your registration. This applies to new registrations as well as renewals.

Titles: Titles for vehicles 1995 and newer, you will need the back of the title signed by the previous owner/owners, current mileage and new owner information entered on the back of the title.

Transfers: You can only receive **excise tax credit** on a transfer if you have sold or transferred ownership of the vehicle to another party. Please bring your registration you are taking the credit from with you to the Town Office.

Insurance Card: Proof of insurance is required by law to register a vehicle. If you do not have a current insurance card, you can have your insurance company fax us a copy at (207) 582-8279. There will be an additional charge of \$2.00 for this service.

Online Renewal Registration: You can renew your registration online by clicking on the Rapid Renewal on our home page or by using the State of Maine link below. You will need to have your current registration, mileage and insurance card available.

Credit Cards : The customer has been informed that PayPort is a service offered by a third party working in partnership with the State of Maine and this municipality. As part of our service to you, we will remit the designated portion of your payment to the municipality on your behalf. The balance funds the operation of this and other Maine.gov online services. Conducting business through Maine PayPort is voluntary and the final cost may be higher than using other forms of payment. This service is provided by the Information Resourced of Maine (InforME) as designated in statute of (M.R.S.A. Title 1, Ch. 14)”

For more information, please visit the State of Maine web site at: www.maine.gov/sos/bmv

ATV Registrations

Maine no longer has reciprocity with any other state of country.

Maine Residents

New Registrations

Dealer Sale

The owner of a new ATV will need to bring the following to the Town Office:

- Bill of sale
- Proof Sales Tax has been paid

Private Sale

- Complete bill of sale

Non-Residents

Dealer or Private Sale

- Complete bill of sale
- Non-residents are sales tax exempt.

If your ATV is currently registered in another state, please bring the current registration to the Town Office.

Re-Registrations

ATV Re-registrations can be done at the Town Office or on-line at www.maine.gov/ifw

Please bring last year's registration to the Town Office.

Boat Registrations

All motor boats and airmobiles used on the waters of Maine, with Maine as the State of principal use, must be registered in Maine

Maine reciprocally honors boat registrations from other states which have U.S. Coast Guard approved state boat registrations systems.

Registration numbers must be displayed on all motorboats. Once a motorboat has been in Maine more than 60 consecutive days after the state of principal use has changed, it is subject to Maine registration requirements.

Maine Residents

New Registrations

The owner of a new Boat will need to bring the following to the Town Office:

Dealer Sale

- Bill of sale
- Proof Sales Tax has been paid

Private Sale

- Complete bill of sale

Non-Residents

Dealer Sale

- Complete bill of sale
- Proof Sales Tax has been paid.

Private Sale

- Complete bill of sale.

If your Boat is currently registered in another state, please bring the current registration to the Town Office.

Re-registrations

Re-registrations can be done at the Town Office or on-line at www.maine.gov/ifw. Please bring last year's registration to the Town Office.

Snowmobile Registration

Maine Residents

New Registrations

The owner of a new Snowmobile will need to bring the following to the Town Office:

Dealer Sale

- Bill of sale
- Proof Sales Tax has been paid

Private Sale

- Complete bill of sale

Non-Residents

There are no longer reciprocal privileges for snowmobile registrations.

Dealer Sale or Private Sale

- Complete bill of sale.
- Non-resident snowmobiles are sales tax exempt.

If your Snowmobile is currently registered in another state, please bring in the current registration.

Re-registrations for Maine Residents and Non-Residents

Re-registrations can be done at the Town Office or on-line at www.maine.gov/ifw. Please bring last year's registration to the Town Office.

Dog Licenses

Dog licensing ensures rabies vaccination, which protects the health of your pet.

Maine State law requires dogs over 6 months of age to be licensed. Dog licenses expire on December 31st each year. Per State Law, a \$25 late fee will be imposed upon all dog licenses renewed after January 31st.

The current dog license fee, without the late fees are:

- \$6.00 for spayed or neutered dogs; and
- \$11.00 for unaltered male or female dogs

When you license your dog, you must present a Certificate of Rabies Vaccination, which must show that the immunization is effective at time of licensure. For dogs vaccinated in other states, a certificate of immunization consistent with the requirements of the National Association of State Public Health Veterinarians in effect at the time of licensure will be considered acceptable.

The first time you license your pet, please bring a neutering certificate if the dog has been neutered or spayed.

Please feel free to contact the Clerk's office at 582-2225 with any questions.

Hunting and Fishing License

Note: Farmingdale residents only.

Residents must meet all these requirements to be eligible to purchase a resident hunting or fishing license: Must be domiciled in Maine continuously for three months prior to applying for the license; must be in compliance with Maine Income Tax Laws; if licensed to drive, must have made application for or possess a Maine Drivers license; all motor vehicles owned by applicant and located in Maine must be registered in Maine; and if registered to vote, applicant must be registered to vote in a Maine town. Applicant must comply all the rules mandated by the Department of Inland Fisheries and Wildlife.

New: Must bring evidence of a previous hunting (or archery) license or proof of completion of Maine Hunter Safety Course.

Contact: Town Clerk at 207-582-2225

Vitals

The Town Clerk's Office is responsible for the permanent storage of all vital records (i.e. birth, marriage and death records). Individuals may request certified copies of a vital record from the Clerk's Office for a fee of:

- \$15.00 for the first copy; and
- \$6.00 for each additional copy of the same record

MAINE'S NEW LAW REGARDING ACCESS TO VITAL RECORDS (Effective July 12, 2010):

On July 12, 2010, a new law preventing fraudulent use of vital records went into effect. Vital records include birth certificates, fetal death and death certificates, marriage certificates, and domestic partner registrations. Maine's new law will require a person requesting a copy of records less than 100 years old to provide documentation establishing their direct and legitimate interest in the records.

Until now, Maine has been one of just a handful of states that have allowed anyone, including individuals with bad intentions and for profit entities, access to these records. Information from vital records will become completely open to the public 100 years from the date of the event.

Individuals who may access vital records less than 100 years old include:

- The person named on the record;
- The person's spouse or registered domestic partner;
- The parent(s) named on the record;
- Descendants of the person named on the record;
- Registrant's legal custodian, guardian, or conservator or respective authorized representative (includes attorney, physician, or funeral director); and

- Genealogists who have a Maine CDC issued researcher identification card.

Proof of identity must also be presented to the municipal and city clerks or state Vital Records Office staff. A brief application for securing a copy of the vital record must be filled out and presented, along with positive identification such as a driver's license, passport, or other government issued picture identification that clearly shows that the person requesting the record is who they say they are. Proof of direct lineage is also required when requesting records of a parent or grandparent. Identification and lineage requirements apply whether the records are requested in person or by mail.

More information on this issue may be found at www.mainepublichealth.gov.

Birth Certificates are filed with:

- The City or Town in which the child was born;
- The City or Town in which the mother was living at the time of the birth; and
- The State Office of Health Data and Program Management (formerly known as the Office of Vital Records)

Marriage Certificates are filed with:

- The City or Town in which intentions were filed and the license was issued; and
 - The State Office of Health Data and Program Management (formerly known as the Office of Vital Records)
- ❖ Per policy of the Farmingdale Town Office no marriages can be performed at the Town Office.

Death Certificates are filed with:

- The City or Town of residence at the time of death;
- The City or Town where the death occurred; and
- The State Office of Health Data and Program Management (formerly known as the Office of Vital Records)

Marriage License

**** Due to new State filing procedures our cut off time is 4:00pm. Mon.-Thurs. and 12: on Fridays. Please plan on 45 minutes for completion.**

Persons wishing to be married in the State of Maine must apply for a marriage license from the Town Clerk's office. Residents of the State of Maine intending to be joined in a marriage shall record notice of their intentions in the office of the Clerk of the municipality in which at least one of them resides. If only one party resides in the State, the parties shall record notice of their intentions in the office of the Clerk of the municipality which the resident resides. If both parties to a marriage reside outside the State, they must file intentions in any municipal office. Once the intentions are filed and the license is issued the parties are free to marry anywhere within Maine.

If either party has been previously married, he or she must submit with the application a certified copy of the divorce decree or annulment of the last marriage or the death certificate of the last spouse. If both parties have been previously married, they both must submit the certificates or certified copies. Marriage licenses cannot be issued without this documentation.

There is no waiting period in Maine. After the notice of intentions of marriage has been filed the Clerk will issue the license, which is valid for 90 days from the date the intentions were filed.

The fee for a marriage application is \$40. Following the ceremony the license is permanently filed with the Town Clerk of the municipality in which it was originally issued. Certified copies can be obtained from the Clerk for a fee of \$15 for the first copy and \$6 for each additional copy issued at the same time.

Contact: Town Clerk at 207-582-2225

Voter Registration

In order to vote, you must be a United States citizen, live in Maine, be at least 18 years old and be registered to vote in the municipality where you live. You may register at the Farmingdale Town Office during regular business hours, through any Motor Vehicle branch office. You may also register at the polls on Election Day. Proof of residency and proof of identity is required, such as a driver's license or State ID card with your current street address on it (not a post office box). If your driver's license or photo ID does not have your current street address, you should also bring something with your Farmingdale address on it such as a utility bill or bank statement.

Absentee Ballots

Citizens who are unable to vote at the polling place on Election Day may vote by absentee ballot. You may request an absentee ballot from the Town Clerk's office by:

- Telephone request for your own ballot application. A ballot will be mailed to the address you provide the Town Clerk.
- Written request by completing an absentee ballot application. This application can be mailed, faxed or delivered in person to the Town Clerk. *Special Circumstance Application **must be signed by voter** and will apply for any request received after the third (3) business day before Election Day. (i.e. close of business on Thursday if the election is held on Tuesday.)
- You can also obtain a ballot for an immediate family member by written request. A ballot will be mailed to the voter directly or to the immediate family member making the request. Immediate family member includes: spouse, parent, grandparent, child, grandchild, sister, brother, stepparent, step grandparent, stepchild, step grandchild, stepsister, stepbrother, mother-in-law, father-in-law, brother-in-law, sister-in-law, son-in-law, daughter-in-law, or guardian.
- For further information please call the Town Office at 207-582-2225

General Assistance applications will be taken on Thursdays mornings from 8:30 A.M. to 11:30 A.M., by appointment only.

Any resident who feels he may be eligible for an exemption from any and all types of local taxation must apply for such exemption consideration. At the age of 62, veterans are eligible to apply for the exemption. The Tax Assessors have available the necessary forms for completion to make this fact a matter of record. Veteran's tax exemption is not automatic in any case. You must apply for it.

The Homestead Tax Exemption is available to anyone who qualifies. Qualifications are: (1) To be a legal resident of the State of Maine, (2) To have owned homestead property in Maine for at least the past 12 months, and (3) This homestead is your permanent place of residence and the only property for which you have claimed a homestead exemption. (Summer camps, vacation homes and second residences do not qualify). You only need to make the initial application as long as you reside in the community. You need not apply every year.

Real Estate and Personal Property taxes may be pre-paid or payments may be made at any time throughout the year.

AUGUSTA LANDFILL HOURS TUESDAY – SATURDAY, 8:00 A.M. – 4:00 P.M. CLOSED SUNDAYS AND MONDAYS AND HOLIDAYS. You may call 626-2440 or 626-2435 with any questions about the Hatchill Landfill.

CONCEALED WEAPONS' PERMITS - DEPARTMENT OF PUBLIC SAFETY – 624-7210

Holiday Schedule for the Town Office

HOLIDAY	DAY, DATE OBSERVED
New Year's Day	<i>Wednesday, January 1, 2020</i>
Martin Luther King, Jr. Day	<i>Monday, January 20, 2020</i>
Washington's Birthday/President's Day	<i>Monday, February 17, 2020</i>
Patriot's Day	<i>Monday, April 20, 2020</i>
Memorial Day	<i>Monday, May 25, 2020</i>
Independence Day	<i>Friday, July 3, 2020*</i>
Labor Day	<i>Monday, September 7, 2020</i>
Indigenous Peoples Day	<i>Monday, October 12, 2020</i>
Veterans Day	<i>Wednesday, November 11, 2020</i>
Thanksgiving Day	<i>Thursday, November 26, 2020</i>
Thanksgiving Friday	<i>Friday, November 27, 2020</i>
Christmas Day	<i>Friday, December 25, 2020</i>
New Year's Day	<i>Wednesday, January 1, 2021</i>
Martin Luther King, Jr. Day	<i>Monday, January 18, 2021</i>
Washington's Birthday/President's Day	<i>Monday, February 15, 2021</i>
Patriot's Day	<i>Monday, April 19, 2021</i>
Memorial Day	<i>Monday, May 31, 2021</i>