

Town of Farmingdale

Sewer Committee Meeting Minutes

October 15, 2015

The Farmingdale Sewer Committee met on Thursday October 15, 2015 at 6:30 p.m. at the Farmingdale Town Office.

Members Present: JoAnn Choate, Dana Parker, Ben Sanborn and Jim Grant (Liaison)

Others Present: Nancy Frost

Ben Sanborn called the meeting to order at 6:54 p.m.

Discussion: Bids were opened for the Sewer Maintenance Contract. There was only 1 Bid received for this contract. The bid received was from Excalibur Ground Maintenance in the amount of \$7,500.00 per contract year. This is about double what the town was paying for the previous Sewer Maintenance Contract. Ben read the 2015 equipment and labor prices. Ben felt that this contract amount was more than we have been paying but was not unreasonable. Jim explained that this also includes inspections and routine maintenance that the other contract did not include. Ben was concerned about the underlining and the asterisks that were on the contract that was included in the bid. Jim looked at the contract and said that Mr. Barry called and asked questions on these items that are under lined and or asterisks. Jim looked at the contract and said that Mr. Barry did call him and ask him some questions about the contract and felt that some of the things underlined was some of the things that he had asked about. Dana asked Jim if after Mr. Barry called him and asked questions, if Jim called the other bidders and informed them of the question(s) that was asked as well as the answer that was given. Jim said that he put out an email that was given to the other bidders with the questions asked as well as the answers. There was some discussion because the contract that Excalibur turned in with his bid was slightly different because there were things added to the contract after the pre-bid meeting.

✚ **JoAnn made a motion to accept this bid and recommend to the Selectboard to enter into a contract with the bidder Excalibur for the amount set forth in Excalibur's bid that was previously stated, as long as they provide all the paperwork necessary and requested as part of the agreement if the Selectboard approves. Also whatever is not covered in this current contract will be covered with Excalibur when he meets with the Selectboard.**

✚ **Dana 2nd the motion**

✚ **Vote 3-0-0**

Clarifications provided in the new contract should make it easier to not have new bills popping up around for no reason and that the maintenance is all included and if an issue does come up it can be brought to the sewer committee and they will select an appropriate vendor that may be them or that may be someone else. Ben believes that the actual amount that is paid over the course of a year will be less overall. Jim said the Selectboard accepting this bid is contingent on receiving all the proper paperwork. JoAnn asked if a form letter has been drafted yet to use with contracts. Jim said he has not drafted the form letter yet. This form letter should be able to be used with all contracts. The Selectboard will meet with Excalibur and make sure that they have all their paperwork and if so then the contract can be signed at that time. Jim mentioned that we may only have to pay two thirds of the first year of the contract. Because this contract starts on July 1 and Excalibur will not be starting until almost November. The Selectboard will try to negotiate the price for the first contract year with Excalibur. There was a discussion on if Ellis Construction needed to be paid for any work that has been done and pay Excalibur two thirds of their contract since they did not work from the first of July.

✚ **JoAnn made a motion to recommend that the Selectboard negotiate with Excalibur to pay three (3) quarters worth of the contract year for this fiscal year.**

✚ **Dana 2nd the motion**

✚ **Vote 3-0-0**

- ✚ Dana made a motion to approve the minutes of September 19, 2015 as written
- ✚ JoAnn 2nd the motion
- ✚ Vote 3-0-0

Discussion: The following items were reviewed by the Sewer Committee:

1. A copy of a letter sent to Ellis Construction regarding putting the current Sewer Maintenance Contract out to bid.
2. Emails that were sent from Jim Grant to the attendees who attended the pre-bid meeting for the Sewer Maintenance Contract on 10/8/2015.

Discussion: A new payment arrangement was presented to the Sewer Committee for approval. This agreement is for Jason Austin account #3210800.

- ✚ Dana made a motion to accept the payment arrangement that was presented for Jason Austin.
- ✚ JoAnn 2nd the motion
- ✚ Vote 3-0-0

Discussion: Everyone who is on a payment arrangement has been following through with payments.

Conclusion or Action to be taken: The following accounts were reviewed for Abatement requests.

- ✚ JoAnn made a motion to approve an abatement in the amount of \$17.91 for Ron Donaghy.
- ✚ Dana 2nd the motion
- ✚ Vote 3-0-0

- ✚ Dana made a motion to approve an abatement in the amount of \$31.07 for Charles Fickett.
- ✚ JoAnn 2nd the motion
- ✚ Vote 3-0-0

- ✚ JoAnn made a motion to approve an abatement in the amount of \$67.74 for Ron Jason Austin.
- ✚ Dana 2nd the motion
- ✚ Vote 3-0-0

- ✚ Dana made a motion to approve an abatement in the amount of \$232.75 for Kennebec Saving Bank.
- ✚ JoAnn 2nd the motion
- ✚ Vote 3-0-0

The following accounts were set aside until more information can be gathered.

3180830 - Joseph & Karen Gravel – Natalie will call Julian to have him check this meter out to see if it is reading correctly and how big the garden is that they were watering.

- ✚ Dana made a motion to check with Gardiner on the water readings and have Julian check the meter and the size of the Garden that was being watered.
- ✚ JoAnn 2nd the motion
- ✚ Vote 3-0-0

- ✚ Dana made a motion to approve an abatement in the amount of \$133.69 for Charles Anderson.
- ✚ JoAnn 2nd the motion
- ✚ Vote 3-0-0

3200632 - Richard Olum – Natalie will call and get more information on how the water was put into the pool and how much was taken from the house to fill the pool.

- ✚ **JoAnn made a motion to get further information to verify the actual amounts entered indicating to the individual that the meter readings we received are not squared with the information that he has provided us and therefore we need more details.**
- ✚ **Dana 2nd the motion**
- ✚ **Vote 3-0-0**

Natalie will call Mr. Olum as well as Merit Pools and ask if any water was delivered when installing the pool.

Discussion: Natalie explained that 30 Day Notices have been sent out and I am ready to send accounts to lien that have not been paid. Jason Joseph was called and told that he needed to cap off his current sewer line and then needed to have the Farmingdale Plumbing Inspector’s approval. I have not heard from Mr. Joseph and I am ready to send liens out. Natalie wanted to know if this lien should be sent or not.

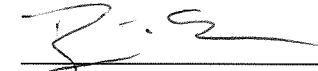
- ✚ **Dana made a motion to stop billing Mr. Joseph from this point forward. Natalie will send out a letter to Mr. Joseph stating that we need this information or this will be sent to lien. This will be sent registered mail as well as regular mail.**
- ✚ **JoAnn 2nd the motion**
- ✚ **Vote 3-0-0**

Discussion: Pump Station Lights the Committee will check on these lights.

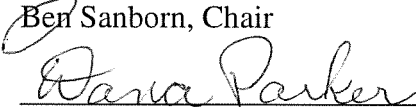
- ✚ **Dana made a motion to adjourn the Sewer Committee Meeting.**
- ✚ **JoAnn 2nd the motion**
- ✚ **Vote 3-0-0**

Minutes Approved:


Date



 Ben Sanborn, Chair



 Dana Parker



 JoAnn Choate

Submitted by: _____
Natalie Jackson